



MEETING MINUTES

December 18, 2006

Capital Area Chapter of the Academy of Certified Hazardous Materials Managers (ACHMM)

Location: Bottle Works, Mt. Joy, Lancaster, Pennsylvania

Attendees: Ron Bozis, Heath Edelman, Ryan Kostival, Scott Ressler, Scott Durnin, Bob Stockholm, Mark Schaffer

Discussion Items:

- **Review Strategic Planning Meeting – October 31, 2006**
 - Our Chapter was contact by Richard Cartwright, ACHMM National Director, about being a candidate for the very successful NJDEP model to recruit new CHMM's within the state agency.
 - There was a meeting/conference call which included Joe Wroczynski, Scott Durnin, Scott Ressler (from the Capital Area Chapter), Richard Cartwright, Bob West (Chapter Development Committee), Mike Mandrake (Academy Vice President) and Jim Foster (Chairman, Government Affairs Committee).
 - Recommendations for improving membership:
 - Conduct a CHMM National review course in 2007
 - Identify the state training coordinator and invite PA DEP employees at cost
 - Obtain a list of PA CHMM's at National Office – done
 - Approach other associations such as ASSE regarding an alliance – contacted ASSE and AIH
 - Contact Jerry DeRosa, President of Pittsburg Area Chapter for ideas
 - Get involved with a volunteer community project – Chesapeake Bay Foundation, etc.

- **Selection of Officers**
 - We are still seeking volunteers for nomination:
 - Scott Ressler volunteered to serve
 - Still need a minimum of two other volunteers

Current Positions of Office:

President: **Scott Durnin**

Vice-President:

Treasurer Elect:

Secretary:

- **Submission of Annual Report for 2006 to the National Office**
 - Must be submitted by January 31, 2006
 - Scott Durnin shall assume this responsibility
- **Status of Chapter Bank Account and Charter**
 - Contact Jessica Warren to obtain chapter check book and transfer authorities to newly elected Treasurer
 - Contact National ACHMM to obtain a copy of chapter Charter
 -
- **Proposed Meeting Agenda for 2007**
 - **March:** Formal meeting with Bob Cartwright ACHMM National Director and Academy Administrator for the Chapter
 - **June:** Business meeting at a restaurant in the area
 - **July-August:** Social Meeting – Lancaster Barn Stormer’s Ball Game
 - **September:** Technical Meeting at FCI USA, Inc.
 - **December:** Business meeting at a restaurant in the area

NEWS and Notes:

- Chapter Fees shall be collected at the next meeting. A separate email will go out at a later date regarding the cost and who will be collecting checks.

The next meeting will be held in March at a data and location to be announced.

Follow Up Items:

- Steve Rowley to contact Scott Durnin regarding interest in VP position (complete – Scott has agreed).
- Joe W. to discuss Treasurer position with Brian Smith
- Steve Rowley to send email to determine chapter availability for the Univar facility tour
- Joe W. and Steve R. to contract Rich Cartwright to start planning the review course.
- Jessica to distribute the “membership booklet”

OUR NEXT MEETING IS SET FOR MAY 2, 2006 AT THE BROWNSTOWN IN MIDDLETOWN, PA.