



MEETING MINUTES April 14, 2011

Capital Area Chapter of the Academy of Certified Hazardous Materials Managers (ACHMM)

Business Meeting:

**@ Maewyn's Irish Pub & Restaurant
York, PA**

Attendees: Scott Ressler, Robert Stockholm, Mark Schaffer, Scott Durnin, Robert Smee, Ryan Kostival, Marsha Theiss, Roger Myers

- The meeting began with Treasurer Mark Schaffer's presentation of tax issues and whether the organization is exempt from taxes due to the amount of revenue. The cutoff appears to be \$5000 below which taxes are not due. Mark applied for and received an EIN at a cost of \$39.95. He was told that normally chapters send all tax information to the national organization who takes care of taxes. However, there was disagreement with that. Mark will investigate further. It was thought that we would only have to file a 990N form the nothing would be owed.
- Mark stated that the Chapter banking account contains \$1251 and change.
- Mark proposed switching the Chapter account from Fulton Bank to PSECU who offers a better interest rate. Interest earned last year from Fulton was extremely low. All members agreed that the switch should be made.
- The Chapter web site was discussed. The current site is good for a 5 year term before renewal is necessary. It was suggested that the site be set up to accept Chapter membership renewals. That will be investigated.
- The Chapter has 12 paid members as of the meeting. Further effort will be made to contact members.

- Concern was raised again by the Secretary that contact information may not be current for all members and that getting a list of members from National was not progressing. It was suggested that the Secretary send out an e-mail requesting a response to try to determine who can be contacted. This will be done.
- The President stated that the Chapter was recognized by the Paxton Creek Watershed organization for having one of their member give a presentation at a Chapter meeting.
- Finally there was a discussion of topics for future meetings and tours. A tour of the Three Mile Island Generating Station was suggested. Another suggestion was a golf outing. Both suggestions were taken into consideration.

Robert Stockholm, CHMM, REP

Secretary

PA Capital Area Chapter